

SOUTHWEST TEXAS JUNIOR COLLEGE

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POSITION VACANCY NOTICE

Position: Construction Instructor – Eighteen- (18) month appointment beginning Feb. 2018

Location: Crystal City and Eagle Pass, Texas

Closing Date: Until filled

Job # 222222222222

Description of Job Duties: Teach Construction courses, including basic shop and tool safety, construction math, blueprint reading/construction drawings, material handling, carpentry, roofing, installation of sheetrock, tape and float, painting, communication skills, and employability skills. Advises students in subject area, maintain attendance records, grade reports, and all other instructor-related documentation. Attends meetings, assists in student placement and follow-up of students. Maintain up-to-date knowledge of construction technology utilize modern/effective methods to create/maintain successful and productive teaching/learning environment. Work rules, code of conduct and other policies are part of the essential functions of the job. Ability to communicate effectively with business/industry, students and college personnel.

Salary: Commensurate with education and experience.

Other Benefits: N/A

QUALIFICATION REQUIREMENTS:

Education: Formal construction-related education preferred.

Experience & Training: Verify minimum five years full-time experience in construction technology and related occupations. Teaching experience preferred.

Additional Qualification Requirements: Must hold or be able to attain National Center for Construction Education and Research (NCCER) certification. Bilingual (English/Spanish) preferred. Computer literate. Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodation, the essential functions of the job. Experience in working with diverse populations. Candidate must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of the physical and drug screen specified for the position. Travel may be required to other geographic locations served by the college. Must have a valid Driver's License and be insurable through SWTJC insurers.

Submit Application To: Human Resource Coordinator, (address above). It is the applicant's responsibility to verify status of position. Each applicant is responsible for submitting: 1) cover letter, 2) SWTJC application form, 3) resume, and 4) copy of transcripts (Official transcripts required when hired). All applications and supporting documents become the property of SWTJC.

NOTICE TO APPLICANTS

With respect to the employment and promotion of both teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.

An Affirmative Action/Equal Opportunity Institution