



SOUTHWEST TEXAS JUNIOR COLLEGE Human Resources

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EMPLOYMENT OPPORTUNITY

Title: Psychology Instructor

Job ID: 232439701001

Campus: Uvalde - Primary

Closing Date: Until Filled

Job Duties: The Psychology Instructor is responsible for teaching undergraduate-level psychology courses. This role involves preparing and delivering lectures, creating and grading assessments, and supporting students' academic development. The instructor will also contribute to the department's curriculum development and participate in college activities and committees.

Key Responsibilities:

1. Teaching and Instruction:

- Prepare and deliver engaging and informative lectures for psychology courses.
- Develop and implement syllabi and course materials that align with curriculum standards.
- Utilize various teaching methodologies to accommodate different learning styles.
- Foster a positive and inclusive classroom environment conducive to learning.
- Maintain office hours to provide academic support and advisement to students.

2. Assessment and Evaluation:

- Create, administer, and grade assignments, quizzes, tests, and exams.
- Provide timely and constructive feedback to students on their performance.
- Maintain accurate records of student attendance, grades, and progress.

3. Curriculum Development:

- Participate in the development and review of the psychology curriculum.
- Ensure course content is current, relevant, and aligned with industry standards and educational best practices.
- Integrate technology and innovative teaching strategies into course design.

4. Student Engagement and Support:

- Advise students on academic and career planning related to psychology.
- Facilitate and encourage student participation in psychology-related activities and organizations.
- Provide mentorship and support to students pursuing research projects or independent studies.

5. Professional Development:

- Stay current with developments in the field of psychology and educational methodologies.
- Participate in professional development opportunities, workshops, and conferences.
- Engage in scholarly activities such as research, publications, and presentations.

6. College and Community Involvement:

- Serve on college committees and participate in departmental meetings.
- Contribute to community outreach and public engagement activities.
- Collaborate with colleagues and administrators to support the college's mission and goals.

Salary: Commensurate with education and teaching experience based on salary schedule. Nine-month, non-tenure track, faculty position.

Other Benefits: Benefits package available (Health/Life insurance, retirement plan, sick/personal leave, holidays, waived tuition for eligible employees and dependents).

QUALIFICATIONS

Education: Master's degree required; Master's degree in Psychology preferred; Master's degree in another discipline with a minimum of eighteen (18) graduate semester hours in Psychology acceptable.

Experience & Training:

- Previous teaching experience at the college or university level is preferred.
- Demonstrated ability to teach a range of psychology courses (e.g., Introduction to Psychology, Developmental Psychology, Abnormal Psychology).

Skills and Abilities:

- Excellent oral and written communication skills.
- Strong organizational and time management skills.
- Proficiency in using educational technology and learning management systems.
- Ability to engage and motivate students from diverse backgrounds.
- Commitment to academic excellence and continuous improvement.

Additional Qualification Requirements: Ability and skill to manage a high volume of work are necessary. Must enjoy meeting the public and assisting students. Must possess required knowledge, skills, abilities, and experience and be able to explain and demonstrate, with or without reasonable accommodations, the essential functions of the job. Experience in working with diverse populations. Candidate must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of background and reference check specified for the position. Must have a valid Driver's License and be insurable through SWTJC insurers. Travel may be required to various locations served by the college.

SUBMIT APPLICATION TO:

Terrie Dube, Human Resources Director, Southwest Texas Junior College, 2401 Garner Field Road, Uvalde, TX 78801. It is the applicant's responsibility to verify the status of a position. **Submit the following required documents:** (1. Letter of intent, (2. SWTJC Application, (3. Resume, (4. Copy of Transcripts (official transcripts are required if hired). All documents become property of SWTJC.

With respect to the employment and promotion of teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, including gender, gender identity, pregnancy and sexual orientation, age, disability or genetic information, and veteran status.

An Affirmative Action/Equal Opportunity Institution