

SOUTHWEST TEXAS JUNIOR COLLEGE

2401 GARNER FIELD ROAD

UVALDE, TEXAS 78801-6297

PHONE: 830-591-7330

APPLICATIONS: WWW.SWTJC.EDU, GO TO EMPLOYMENT

POSITION VACANCY NOTICE

Position: Math Instructor

Job # 202128701003

Location: Eagle Pass Campus

Closing: Until Filled **Starts Fall 2021**

Description of Job Duties: Primary duties include teaching freshman and sophomore level courses, in teaching discipline, recruiting and advising students, serving on division and college committees. Responsible for developing and updating curriculum, textbook/equipment selection, and instructional materials. Must be willing to travel and teach in the dual credit/prison systems. Work rules, code of conduct and other policies are part of the essential functions of the job. Ability to communicate effectively with students and college personnel. Teach day and/or evening classes.

Salary: Commensurate with education and teaching experience based on salary schedule. Nine-month, non-tenure track, faculty position. Position is contingent on student enrollment.

Other Benefits: Benefits package available (Health/Life insurance, retirement plan, sick/personal leave, holidays, free tuition for eligible employees and dependents).

QUALIFICATION REQUIREMENTS

Education: Master's degree with a minimum of eighteen (18) graduate hours in mathematics or Master's degree with a major in mathematics required.

Experience & Training: At least two years teaching experience in the discipline preferred. Candidate must meet the SACS academic, oral proficiency and written English criteria.

Additional Qualification Requirements: Experience in teaching/advising/mentoring low income, first generation, educationally disadvantaged and at-risk students. Must possess the required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodation, the essential functions of the job. Must be willing to teach via two-way interactive video. Experience in working with diverse populations. Candidate must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of the reference and background check. Travel required to other geographic locations served by the college. Must have a valid driver's license and be insurable through SWTJC insurers. Background check clearance required to teach at high schools/prison system.

Submit Application To: Human Resources (address above). It is the applicant's responsibility to verify status of position. Each applicant is responsible for submitting: 1) a cover letter, 2) SWTJC application form, 3) resume, and 4) copy of transcripts (Official transcripts required when hired. All applications and supporting documents become the property of SWTJC.

NOTICE TO APPLICANTS

With respect to the employment and promotion of both teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.

An Affirmative Action/Equal Opportunity Institution