

# Southwest Texas Junior College

## Employment Opportunity

2401 Garner Field Road Uvalde, TX 78801 ☐ HR: 830.591.7330 Office ☐ 830.591.7340 Fax  
Human Resources Employment: <http://www.swtjc.edu/pages.php?id=382>

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**Title: Construction Carpentry Instructor**

**Job # 222301702001**

**Campus: Hondo - Torres Unit**

**Closing Date: Until filled**

**Position Start Date: Fall 2022**

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**Description of Job Duties:** Teach Construction Carpentry courses to include the following topics: basic safety, math, hand and power tools, blueprints, floor systems, wall systems, site layout, roofing systems, residential wiring, construction estimating and cabinetry. Advise inmate students in subject area, maintain attendance records, grade reports, and all other instructor related documentation. Assist in registration and recruitment of students. Attend meetings/commencements at Unit. Utilize modern/effective methods to create/maintain successful and productive teaching/learning environment. Work rules, code of conduct and other policies are part of the essential functions of the job. Serve on college committees. Ability to communicate effectively with business/industry, students and college personnel.

**Salary:** Commensurate with education and experience based on salary schedule. Nine month, non-tenure track, faculty position.

**Other Benefits:** Benefits package available (Health/Life insurance, retirement plan, sick/personal leave, holidays, waived tuition for eligible employees and dependents).

## QUALIFICATION REQUIREMENTS

**Education:** Associate's Degree minimum requirement

**Experience & Training:** Minimum five years full-time experience in construction carpentry occupations. Teaching experience preferred.

**Additional Qualification Requirements:** Background check required to teach at Texas Department of Criminal Justice correctional facilities. Bilingual (English/Spanish) preferred. Computer literate. Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodation, the essential functions of the job. Experience working with diverse populations. Candidate must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of the physical and drug screen specified for the position. Travel required to other geographic locations specified by the college. Must have a valid Driver's License and be insurable through SWTJC insurers.

**Submit Application To:** Human Resources Coordinator, Oscar S. Garcia (address above). It is the applicant's responsibility to verify status of position. Each applicant is responsible for submitting: 1) letter of intent, 2) SWTJC application form, 3) resume, and 4) copy of transcripts (Official transcripts required when hired). All applications and supporting documents become the property of SWTJC.

### NOTICE TO APPLICANTS

With respect to the employment and promotion of both teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.

**An Affirmative Action/Equal Opportunity Institution**