

# ***SOUTHWEST TEXAS JUNIOR COLLEGE***

2401 GARNER FIELD ROAD  
UVALDE, TEXAS 78801-6297  
830-591-7330  
*Job Line 830-591-2930*

**Position:** Child Development Center Teacher/Caregiver    **Job # 171821710201**

**Location:** Uvalde Campus

**Closing Date:** July 20, 2018

**Description of Job Duties:** The Teacher/Caregiver will plan and implement a developmentally appropriate curriculum to encourage young children's social, emotional, physical and cognitive development. Prepare the classroom to provide a warm, safe, and orderly environment. Provide positive guidance and supervision for consistent discipline. Observe, record, and report significant individual and group behavior. Maintain regular communication with parents. Perform all other functions as assigned by Supervisor(s). Requires 30 of child developing training yearly. Work rules, code of conduct and other policies are part of the essential functions of the job.

**Salary:** Commensurate with education and experience; twelve- month position, 40-hour week.

**Other Benefits:** Benefits package available.

## **QUALIFICATION REQUIREMENTS**

**Education:** High school diploma or its equivalent and a minimum of six hours college credits in Child Development required. Associate in Applied Science in Child Development from an accredited college preferred. Experience will be considered and may be substituted for education.

**Experience & Training:** First Aid and CPR for infants and children. One year of verified experience in a licensed child care facility.

**Additional Qualification Requirements:** Must be able to lift 50 pounds, kneel, stoop, bend, climb, and push. Criminal history check and FBI fingerprinting required. Must possess required knowledge, skills, abilities, and experience and be able to explain and demonstrate, with or without reasonable accommodation, the essential functions of the job. Must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of the physical specified for the position.

**Submit Application To:** Human Resources Coordinator (address above). It is the applicant's responsibility to verify status of position. Each applicant is responsible for submitting a letter of application, SWTJC application form, resume, and official transcript(s). All applications and supporting documents become the property of SWTJC.

### **NOTICE TO APPLICANTS**

With respect to the employment and promotion of both teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.

**An Affirmative Action/Equal Opportunity Institution**