



SOUTHWEST TEXAS JUNIOR COLLEGE Human Resources

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EMPLOYMENT OPPORTUNITY

Title: Biology Faculty Full-Time

Campus: Eagle Pass

Job ID: 222302701003

Closing Date: October 31, 2022, or Until Filled

Job Duties: Provide instruction to Freshman and Sophomore students in one or more of the following courses and labs: General Biology – Non-Science Majors; General Biology – Science Majors; Anatomy and Physiology I and II; Microbiology. Cooperate with Biology Faculty in textbook and instructional material selection. Serve on SWTJC committees; mentor and provide academic advisement to students; contribute to departmental Strategic Plan Initiatives. Hold office/virtual office hours for student assistance.

Salary: Based on Faculty Schedule. Contingent on degree and teaching experience.

Other Benefits: Benefits package available (Health/Life insurance, retirement plan, sick/personal leave, holidays, waived tuition for eligible employees and dependents).

QUALIFICATIONS

Education: Minimum of Master's Degree Required: Master's in Biology Preferred; Master's in another discipline with at least 18 graduate hours in Biology acceptable.

Experience & Training: Experience teaching in higher education, particularly in a two-year college setting, preferred. Experience using Microsoft Office (Word, Excel, Access, and PowerPoint) and using the LMS Canvas desirable. Experience teaching in various modalities desirable: Face-to-Face, Hybrid, Virtual, Online. Experience in working with diverse populations, including Dual Credit students, desirable.

Additional Qualification Requirements: Must have excellent English writing and oral communication skills. Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodation, the essential functions of the job. Candidate must be authorized to work in the U.S. and must provide verifiable credentials. Must have a valid Driver's License and be insurable through SWTJC insurers. Travel to other locations served by the college may be required.

SUBMIT APPLICATION TO:

Human Resources Coordinator, Southwest Texas Junior College, 2401 Garner Field Road, Uvalde, TX 78801. It is the applicant's responsibility to verify the status of a position. **Submit the following required documents:** (1. Letter of intent, (2. SWTJC Application, (3. Resume, (4. Copy of Transcripts (official transcripts are required if hired). All documents become property of SWTJC.

With respect to the employment and promotion of teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.

An Affirmative Action/Equal Opportunity Institution