



SOUTHWEST TEXAS JUNIOR COLLEGE Human Resources

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EMPLOYMENT OPPORTUNITY

Title: Automotive Technology Instructor
Campus: Uvalde

Job ID: 212235701001
Closing Date: Until Filled

Start Date: Fall 2022

Job Duties: Teaching all aspects of automotive service and repair including the 8 ASE Automotive Certification areas. Participation in program planning, development and evaluation. Developing syllabi and course outlines, acquiring teaching aids/resources. Assisting in registration and recruitment of students. Maintaining contact with local business and industry partners for the purpose of maintaining and establishing student internship/co-op agreements. Utilizing modern/effective methods to create/maintain a successful and productive teaching/learning environment. Work rules, code of conduct and other policies are part of the essential functions of the job. Communicate effectively with businesses, students and college personnel. Some travel may be required. Work hours may vary from traditional daytime schedule. Perform other duties and responsibilities as assigned.

Salary: Commensurate with education and experience. Nine-month, non-tenure track position.

Other Benefits: Benefits package available (Health/Life insurance, retirement plan, sick/personal leave, holidays, waived tuition for eligible employees and dependents).

QUALIFICATIONS

Education: Automotive Technology Certificate or A.S.E. Certified in 8 areas required; Master A.S.E. Certified and Associate Degree preferred.

Experience & Training: Minimum of five years industry experience. Teaching experience preferred.

Additional Qualification Requirements: Ability and skill to manage a high volume of work. Must enjoy meeting the public and assisting students. Must possess required knowledge, skills, abilities and experience of an Automotive Technician. Must be able to explain and demonstrate, with or without reasonable accommodations, the essential functions of the job. Experience in working with diverse populations. Candidate must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of the physical and drug screen specified for the position. Must have a valid Driver's License and be insurable through SWTJC insurers. Travel required to other geographic locations served by the college.

SUBMIT APPLICATION TO:

Human Resources Coordinator, Southwest Texas Junior College, 2401 Garner Field Road, Uvalde, TX 78801. It is the applicant's responsibility to verify the status of a position. **Submit the following required documents:** (1. Letter of intent, (2. SWTJC Application, (3. Resume, (4. Copy of Transcripts (official transcripts are required if hired). All documents become property of SWTJC.

With respect to the employment and promotion of teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.
An Affirmative Action/Equal Opportunity Institution