

First State Bank of Uvalde
Direct Deposit Payroll Service
Debit Credit / Authorization Form

1. Download and complete the form.
2. Send original to payroll office (please do not fax, scan or email).

I hereby authorize Southwest Texas Junior College to initiate entries to my checking, savings and/or bank mobile card accounts at THE FINANCIAL INSTITUTION(S) listed below. The college may also, if necessary, initiate adjustments for any transactions credited in error. This authority will remain in effect until the college is notified by me in writing to **cancel** or **change** deposit information in such time as to afford reasonable opportunity to act accordingly.

Employee Name: _____ Social Security #: _____

Employee Signature: _____ Date: _____

Account Information

The last item must be for the remaining amount owed to you. To distribute to more accounts, please complete another form. **Make sure to indicate what kind of account, along with amount to be deposited, if less than your total net paycheck.**

1. Bank Name / City / State: _____

Routing Transit #: _____ Account #: _____

Checking Savings Other I wish to deposit \$ _____ or Entire Net Amount

2. Bank Name / City / State: _____

Routing Transit #: _____ Account #: _____

Checking Savings Other I wish to deposit \$ _____ or Entire Net Amount

3. Bank Name / City / State: _____

Routing Transit #: _____ Account #: _____

Checking Savings Other I wish to deposit \$ _____ or Entire Net Amount

4. Bank Name / City / State: _____

Routing Transit #: _____ Account #: _____

Checking Savings Other I wish to deposit \$ _____ or Entire Net Amount

5. Bank Name / City / State: _____

Routing Transit #: _____ Account #: _____

Checking Savings Other I wish to deposit \$ _____ or Entire Net Amount

Please attach voided check, deposit slip or bank direct deposit form with account numbers to this form.