

Criminal Justice

Advisory Committee Meeting Minutes 2014-2015

CHAIRPERSON: Juan Maldonado		
MEETING DATE: October 30, 2014	MEETING TIME: 11:00 am	MEETING PLACE: MSC – Bluebonnet Room
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 15, 2013

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Castellanos, Christa	De Leon, Roberto	Esquivel, Cano
Gonzales, Jesus	Henderson, John	Hernandez, Marco
Herrera, Eric	Maldonado, Javier	Maldonado, Juan
Martinez, Jesse	Martinez, Joe F.	Mendeke, Charles
Meyer, John	Nelpovich, Diana	Postest, Douglas
Rios, Robert	Rodriguez, Miguel	Ruiz, John
Treviño, Thomas	Valdez, Efrain	Webb, Steven
Zepeda, Paul		

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Armstrong, James Instructor	Carpenter, Wade Public Information	Davila, Andy Instructor
Guzman, Johnny Dean of Applied Science	Martinez, Ismael Video Graphic Design Technician	Silva, Connie Outreach Coordinator
Suarez, JJ Division Chair of AHHS	Verjan, Vanessa Admin Assistant of Applied Sciences	Zamarripa, Teresa Admin. Assist. For Law Enforcement

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:55 am. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	JJ Suarez
Appointment/Continuation of New Chairperson	Motion to keep Juan Maldonado as chairperson made by Wade Carpenter; seconded by Ismael Martinez. Juan Maldonado accepts. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were not included in packet for members**	JJ Suarez
Reading & Approval of	Everyone read the minutes. Cano Esquivel motioned to approve; Ismael Martinez	Juan Maldonado

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Minutes	seconded the motion. All in favor – Minutes were approved without any changes.	
<p>Old Business:</p> <p>1. Revamp CJ program</p> <p>2. 60 SCH mandated changes</p> <p>3. 2014 Criminal Justice Competition</p>	<p>Current Criminal Justice Options:</p> <ol style="list-style-type: none"> 1. Criminal Justice Certificate 2. Criminal Justice Field of study 3. Criminal Justice A.A.S Basic Peace Officer 4. Criminal Justice A.A.S <p>Courses removed from program: <u>Corrections</u> did not have enough student interest. <u>Basic Jail</u> course required students do a finger check background before the class would start, and this was a problem because some students would start on the third day of class. <u>Forensic Science</u> was removed because it also did not have high enrollment and it belonged more in the science field.</p> <p>The Law Enforcement academy was added to the academic side.</p> <p>The committee suggested that students need to improve their writing skills. Now writing has been incorporated into the CJLE 1327 Interviewing/Report Writing for Criminal Justice Prof. Students have improved in their writing skills.</p> <p>The state mandated that all programs had to be at 60 semester credit hours. One of the programs was at 72 hours, 12 hours had to be removed.</p> <p>There were 21 High School that participated in the Criminal Justice competition and over 500 students.</p>	JJ Suarez
Continuing Business:	None.	
New Business:		
<p>Review of Technical Programs Dashboard/Comparison of Fall 2013 to Fall 2014 Enrollment</p>	<p>Dashboard was not provided for this meeting. There are about 215 students enrolled in the Criminal Justice Program, this also includes Dual Credit Students. Currently we have students from Uvalde, Del Rio, Eagle Pass, and Crystal City High School that are in the program.</p> <p>Mr. Suarez shared with the committee that are more females than males in the program.</p> <p>Danny Rodriguez is substituting for the Dual Credits classes, because current instructor M. Crossan is on maternity leave.</p>	JJ Suarez
<p>1. Proposed program changes</p>	<p>JJ Suarez proposed to the committee to add the course CJLE 1327 Interviewing/Report Writing for Criminal Justice Prof. This is a course that will help students improve their writing skills. CJSA 1330 Cybercrimes was also proposed, this course has been added because cyber bullying is becoming more prevalent. This course will take effect Fall 2015. Eric Herrera accepted to approve the proposed changes to the</p>	ACTION Approved

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	Criminal Justice A.A.S., seconded by Joe Martinez. All in favor. Motion carried by acclamation.	
2. 2015 Criminal Justice Competition	Criminal Justice competition will be on April 24, 2015, this will be the 10 th annual. Committee members were asked if they could volunteer to help out, also they are more than welcome to bring their agency to recruit. Lastly, if anyone would like to donate money for the competition it will be greatly appreciated.	JJ Suarez
3. New Instructor	Mr. Suarez informed the committee that there is a new Criminal Justice instructor, Dale Gear, but he was unable to attend the meeting due to a personal matter.	
Curriculum Decisions:	None.	
Discussion/Other:	JJ Suarez mentioned to the committee that the college has an articulation agreement with OTTAWA University and Texas A&M with the Criminal Justice program. These universities accept all credits for the program. Mr. Maldonado advised the committee that he participated in the Criminal Justice competition, and was one of the judges. He noted how much he enjoyed the competition.	JJ Suarez Juan Maldonado
Adjournment	Motion to adjourn was made by Joe Martinez; seconded by Cano Esquivel. All in favor, meeting was adjourned at 12:00 pm.	Juan Maldonado

Lunch was provided

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2015, unless otherwise notified.
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