

Cosmetology

Advisory Committee Meeting Minutes 2016 - 2017

CHAIRPERSON: Theresa Caprioli		
MEETING DATE: October 24, 2016	MEETING TIME: 10:00 AM	MEETING PLACE: Bluebonnet Room, MSC
RECORDER: Vanessa Verjan		PREVIOUS MEETING November 5, 2015

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Alcantar, Jose	Blanco, Ludy	Caprioli, Theresa Great Clips
Franklin, Michelle Smart Style	Garza, Monica	Gomez, Olga Great Clips
Jimenez, Tammy Regis Corporation	Jordan, Linda Shear Perfection	Miranda, Edward Exclusively Edwards
Morales, Edna Elite Salon	Pivoda, Charlene Smart Style	Rodriguez, Elvia
Zavala, Laura Bella Bella Salon		

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Compton, Barbara Cosmetology Instructor	Garza, Angie Administrative Assistant	Hammer, Cheryl Cosmetology Instructor
Martinez, Emma Cosmetology Instructor	Ruiz, Luis R. CTE Counselor	Suarez, JJ Division Chair
Torres, Michelle Director of Outreach	Verjan, Vanessa Administrative Assistant	

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 10:22 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Barbara Compton
Appointment/Continuation of New Chairperson	Theresa Caprioli will continue to be chairperson for the Cosmetology Advisory Committee. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.	JJ Suarez

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	Guidelines were included in packet	
Reading & Approval of Minutes	<p>Everyone read the minutes. Edward Miranda motioned to approve the minutes; Jose Gomez seconded the motion. All in favor – Minutes were approved without any changes.</p>	Theresa Caprioli
Old Business:	None.	
Continuing Business:	None.	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2015 to Fall 2016 Enrollment	<p>Dashboard information, the following information is uncertified data: Fall 2015 first-time in college: 11 Fall 2015 overall students: 65 Fall 2016 first-time in college: 22 Fall 2016 overall students: 60</p>	JJ Suarez
	<p>New Business:</p> <ol style="list-style-type: none"> 1. Cosmetology program registration for the 2016 Fall semester is 34, additionally in the High School program 30 and 44 students in Intro to Cosmetology. 2. Cosmetology program graduated students in 2015-2016 with an 83% pass rate for the written portion and a 93% pass rate for the Practical State Licensure. 3. As a continuation of the computer lab, students attend two times a week in the first semester and three times a week during the next semester to help improve written exam scores. Also, Pivot Point references are also used for preparation of the written exam. On-line prep example test from PSI are used as well. 4. Cosmetology students attended the Armstrong McCall Hair Show in Austin, TX September 18-19. OPI educators with a webinar presented a nail enhancement class to educate the students in acrylic and gel systems. Students participated in a blood drive, college day: students from area high school tour the campus. The students demonstrate face painting, nail art, braiding and colored hair extensions. The cosmetology students participate in the Palomino Festival, volunteered at the Briscoe Theater for hair styles for kids, Monica Garza was the coordinator for the event. The Cosmetology Department hosted many educational seminars from the industry to give the students many opportunities for success in the cosmetology field. A salon model contest was held for students taking Salon Management, where students had to adhere to the rules and regulations that are needed to open a salon according to Texas Department of Licensing and Regulation. The salon was judged in workmanship, creativity, interior design and nearness. Great Clips provided the prize for the contest. Recruitments from 	Committee

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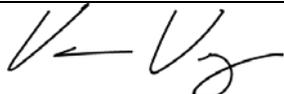
	<p>the industry were Great Clips, Smart Styles and JCPenney, and Laura Zavala gave a presentation on opening a salon.</p> <p>5. TDLR had a request from the schools that had been opened for many years and they wanted to update all curriculum from school. SWTJC submitted all the necessary paperwork for approval of the courses that are offered at SWTJC for operator and instructor. We are pleased to announce that TDLR approved all courses and materials that were submitted. Also, a new school inspection committee will now do inspections for schools and more detail on curriculum and sanitation.</p> <p>6. Skills USA College Post/Secondary and secondary are very active in their Skills Chapters. Skills USA College held their state conference in Waco, Texas April 7-9, 2016.</p> <p>Brittany Reyes won first place in Esthetics and advanced to National Competition, while Laura Rodriguez won First place in nail care and advanced to National Competition and also won the Bronze medal at National Competition. SWTJC was so proud of her outstanding accomplishment, leadership and dedication in the competition.</p> <p>Silvestre Alvarez won first place in male haircutting, Keyla Martinez won second place in cosmetology. Joe Flores won first place in nail project and second place in T-shirt design</p> <p>All students competed in the cosmetology Quiz and placed second.</p> <p>Students had a raffle and Loteria Bingo with the help of Imelda Ramirez. The community really came together to donate prizes, and many industry partners provided supplies and donations to help with expenses and the college also helped in providing funds.</p> <p>7. Skills USA secondary had the district contest in San Antonio, TX</p> <p>NAILS CARE 1st Gabriela Guedea Nail Art Sarai Puente Quiz Bowl Alternate for State</p> <p>State Competition, Corpus Christi, TX. Nail Care Gabriela Guedea 1st place advanced to National Competition Technical Information Sarai Puente</p> <p>8. Students want the opportunity to work as shampoo apprentice and receptionist at local and area salons. The students hope that more salons are willing to give them the opportunity.</p>	
Curriculum Decisions:	None.	

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Discussion/Other:	<p>Discussion:</p> <p>Teri Caprioli asked committee members to contact instructors to help students volunteer as shampoo apprentices.</p> <p>JJ Suarez asked for any suggestions to help students complete their clock hours.</p> <p>Linda Jordan recommended to have students work as a shampoo apprentice and they can get paid as an incentive to complete their hours.</p> <p>Charlene Pivoda shared that when she was attending school for cosmetology, she would get charged for every time she missed class, maybe something like this can be done for students to finish their hours that they are required.</p> <p>JJ Suarez informed the committee about 4DX.</p> <p>Edward Miranda shared that some of the students that he has hired need to learn customer service.</p> <p>Olga Gomez discussed about setting clear expectations because students will think that you are coming up with new rules as you go along. As managers, we need to lead by example. In addition, it is important for stylists to work evenings and weekends.</p> <p>Jose Alcantar discussed the point of view from a younger perspective.</p> <p>Linda Jordan shared with the committee that she has employees that take a long time cutting hair. This individual also posts photos of her clients on Facebook and she will attract new clientele by advertising on social media.</p> <p>Edward Miranda suggested having the cosmetology students sit in the Advisory meeting.</p>
Adjournment	<p>Motion to adjourn was made by Tammy Jimenez; seconded by Olga Gomez.</p> <p>All in favor, meeting was adjourned at 11:29 AM.</p>

Lunch was provided

RECORDER SIGNATURE: 	DATE: October 24, 2016	NEXT MEETING: Fall 2017, unless otherwise notified.
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