

CABINET MEETING
February 11, 2015

	AGENDA ITEM	NOTES
1.	President	SWTJC Board of Trustees Meeting Agenda
2.	VP Academic Affairs	
3.	VP Student Services	
4.	VP Administrative Services	
5.	VP Finance	
6.	Assoc. VP Eagle Pass	

7.	Assoc. VP Del Rio	Palm's Fest in DR SB 11 – Standpoint? Fall schedules Math 0301
8.	Dean College of Applied Science	
9.	Dean College of Workforce Training	
10.	Dean College of Liberal Arts	
11.	Director of Institutional Effectiveness	

**CABINET MEETING OF
SOUTHWEST TEXAS JUNIOR COLLEGE**

February 11, 2015

The Cabinet members of Southwest Texas Junior College met on February 11, 2015 in the Administration Building - President's Office.

Cabinet members present were:

**Dr. Hector Gonzales, President
Dr. Mark Underwood, Vice-President Academic Affairs
Margot Mata, Vice-President Student Services
Joe Barker, Vice-President Administrative Services
Anne Tarski, Vice-President Finance
Derek Sandoval, Associate Vice-President Del Rio
Johnny Guzman, Dean College of Applied Sciences
Romelia Aranda, Dean College of Workforce
Cheryl Sanchez, Dean College of Liberal Arts
Carol LaRue, Director of Institutional Effectiveness**

Cabinet member absent was:

Gilbert Bermea, Associate Vice-President Eagle Pass

1. President:

a. SWTJC Board of Trustees meeting agenda

2. VP Academic Affairs

a. Possible Engineering faculty in Eagle Pass

3. VP Student Services

a. Sent e-mail / cannot access

4. VP Administrative Services

a. Internet is down

b. Eagle Pass agreement ready to sign

5. VP Finance

a. Financial Statement will be ready for board packets

b. Explain GASB 68

6. Assoc. VP Eagle Pass – Out

7. Assoc. VP Del Rio

- a. **Palm's Fest in Del Rio – will discuss with Margot Mata**
- b. **SB 11 – Standpoint – oppose bill**
- c. **Fall schedules**
- d. **Math 0301 – eliminate – visit with Dr. Burchfield on guidance**
- e. **A/C work in Del Rio**
- f. **Conversation with student**

8. Dean College of Applied Science

- a. **Scheduling for the Aviation classes – summer evenings**
- b. **E-mail to Governor's office on funding for aviation**
- c. **Eagle Pass welding class (evening F/T 4:00-9:00) Fall**
 - i. **Need substantive change**
- d. **Office 365 for students**
 - i. **Compile list – vs send e-mail to all students**

9. Dean College of Workforce Training

- a. **Working on new program (3rd party provider)**
 - i. **For example: Pharmacy tech, physical therapy tech**
- b. **Workforce Board Meeting**
 - i. **Company with 100 employees or less**
 - ii. **Skills for Small Business**
 - iii. **Pay up to \$795 per classes – presented by TWC**

10. Dean College of Liberal Arts

- a. **Assessment Summit – past Saturday**
 - i. **Successful**
 - 1. **Reviewed 3 Core Objectives**
 - 2. **Identified objectives**
 - 3. **Defined assignment to measure**
- b. **Jami Watts – chair of Core Assessment Committee**
- c. **Presented onsite SACSCOC Logistics Plan**

11. Director of Institutional Effectiveness

- a. **Presented IPEDS Spring 2015 data for review**