



STUDENT FINANCIAL AID OFFICE

**2017 – 2018 REQUEST TO CANCEL SFA AWARDS**

\_\_\_\_\_  
Student's Full Name

\_\_\_\_\_  
Social Security Number

Please cancel my 2017-2018 student financial aid award package for the term (s) indicated:

\_\_\_ Fall 2017      \_\_\_ Spring 2018      \_\_\_ Summer 2018

I understand that all awards including; grants, scholarships, and student loans at Southwest Texas Junior College will be canceled. I also acknowledge that I am responsible for any institutional charges due to SWTJC.

I also understand the following:

- Once I have rejected my financial aid awards, I may submit a request in writing to reinstate my student financial aid awards. My entire award package may not necessarily be reinstated, however, as some aid programs are limited and/or may require reprocessing.
- This request form is only valid to cancel financial aid at SWTJC. I must complete the Withdrawal Process as noted in the catalog if I wish to cancel my classes, etc.
- SWTJC Student Financial Aid Office will mail me a cancellation notice after my request has been processed and my records have been updated with state and federal agencies as necessary. I may provide copies of my cancellation notice to my transfer institution as required.

**Note: Cancellation requests may take up to ten business days to process from date received at the Student Financial Aid Office.**

**By signing below, I certify that I have read the information listed on this request form and understand the student financial aid cancellation process.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

FA OFFICE USE ONLY:

\_\_\_ AIDE Adjusted      \_\_\_ Cancellation Noted in AIDE      \_\_\_ COD Record Updated      \_\_\_ NSLDS Checked

NO Exit Required (No SWTJC Loans)       Exit Required (Has SWTJC Loans)

\_\_\_ Exit Hold On PERC      \_\_\_ Loan Canceled (if current)      \_\_\_ Exit Letter Mailed

SWTJC Advisor \_\_\_\_\_

Date Completed \_\_\_\_\_